

ORDINANCE 870

AN ORDINANCE AMENDING CHAPTER 34 – PERSONEL POLICIES, OF THE OGDEN DUNES TOWN CODE

BE IT AND IT IS HEREBY ORDAINED by the Ogden Dunes Town Council as follows:

Section I. Chapter 34 – Personnel Policies, Section 34.21 of the Ogden Dunes Town Code, is hereby amended to read as follows:

§ 34.21 PAID HOLIDAYS.

(A) All full-time employees of the town are eligible for the following paid federal holidays observed by the town:

- (1) New Year's Day
- (2) President's Day, the third Monday in February
- (3) Memorial Day
- (4) Independence Day
- (5) Labor Day
- (6) Veterans' Day
- (7) Thanksgiving Day, the fourth Thursday in November
- (8) Christmas Day

If a recognized holiday falls on a Saturday, the previous Friday will be observed as the holiday. If the holiday falls on a Sunday, the following Monday will be observed. The Town Council President is authorized to issue a written clarification when the weekend rules are unclear. You will be paid for eight hours **or the appropriate equivalent for salaried workers.**

(B) In addition to the paid federal holidays listed above, all full-time employees shall be eligible for three additional paid "floating" holidays which may be used at any point within the calendar year.

(C) To be eligible for holiday pay, an employee must work his or her last scheduled day before and the next scheduled day after the observed holiday. This policy does not apply to a pre-approved vacation or a compensatory or regularly scheduled day off. In the event an employee is ill on the last scheduled day before or next scheduled day after a holiday, the employee may be eligible for holiday pay, provided proof of the illness is presented in a form sufficient to the employee's supervisor. Employees on medical or other leaves of absence, including disciplinary

leaves of absence, and employees who are scheduled to work on a holiday but call off are not eligible for holiday pay.

(D) Employees who are required to work on an observed holiday will be paid at a rate of one-and-a-half times their regular rate of pay for each hour worked. In addition, full time employees shall receive up to eight hours of compensatory time, at the rate of one hour compensatory time for each hour worked, to be used at a later date.

(E) The Town Council will designate the observed holidays. Full time employees whose regularly scheduled day off falls on a holiday, at their option, may choose to be paid an additional eight hours for the holiday, or may receive eight hours of compensatory time off to be used at a later date.

(F) Employees who have already worked 80 hours in the pay period prior to working a holiday shift, and who are eligible for overtime pay, shall be entitled to overtime pay for the shift worked. ('99 Code, § 2-67) (Ord. 602, passed 2-7-94; Am. Ord. 635, passed 1-7-97; Am. Ord. 638, passed 9-8-97; Am. Ord. 711, passed 4-2-07; Am. Ord. 729, passed 12-29-08; Am. Ord. 736, passed 8-3-09; Am. Ord. 794, passed 3-10-14)

Section II. That the first sub-section of the Town of Ogden Dunes Personnel Policy Handbook section entitled "Employee Benefits" shall be amended and hereafter read as follows:

Holidays - All full-time employees of the town are eligible for the following paid federal holidays observed by the town:

- New Year's Day
- President's Day, the third Monday in February
- Memorial Day
- Independence Day
- Labor Day
- Veterans' Day
- Thanksgiving Day, the fourth Thursday in November
- Christmas Day

If a recognized holiday falls on a Saturday, the previous Friday will be observed as the holiday. If the holiday falls on a Sunday, the following Monday will be observed. The Town Council President is authorized to issue a written clarification when the weekend rules are unclear. You will be paid for eight hours **or the appropriate equivalent for salaried workers.**

In addition to the paid federal holidays listed above, all full-time employees shall be eligible for three additional paid "floating" holidays which may be used at any point within the calendar year.

To be eligible for holiday pay, an employee must work his or her last scheduled day before and the next scheduled day after the observed holiday. This policy does not apply to a pre-approved vacation or a compensatory or regularly scheduled day off. In the event

an employee is ill on the last scheduled day before or next scheduled day after a holiday, the employee may be eligible for holiday pay, provided proof of the illness is presented in a form sufficient to the employee's supervisor. Employees on medical or other leaves of absence, including disciplinary leaves of absence, and employees who are scheduled to work on a holiday but call off are not eligible for holiday pay.

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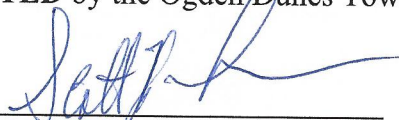
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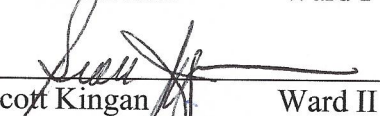
Section III. All prior Ordinances or parts thereof inconsistent with any provisions of this Ordinance are hereby repealed.

Section IV. This ordinance shall be in full force and effect from and after its adoption by the Ogden Dunes Town Council as required by law.

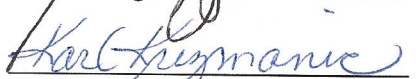
ALL OF WHICH IS PASSED AND ADOPTED by the Ogden Dunes Town Council this the _____ **DAY OF February 2021**



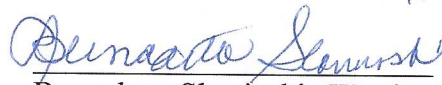
Scott Lehmann Ward I



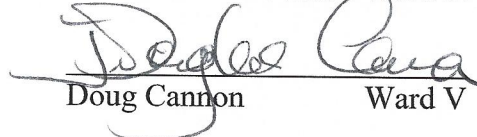
Scott Kingan Ward II



Karl Krizmanic Ward III

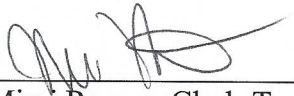


Bernadette Slawinski Ward IV Vice-President



Doug Cannon Ward V President

ATTEST:



Mimi Ramos, Clerk-Treasurer